

Minutes

RSU 26 Board of Directors Meeting
Orono Town Council Chambers
Tuesday, October 3, 2017, at 6:00 p.m.

- x Brian McGill, chairperson (*via Google Hangouts*)
- x Jacob Eckert, vice-chair
- x Mark Brewer
- x Michelle Smith (*via Google Hangouts*)
- x Erin Ellis
- x Becca Gallandt, Student Advisor
- x Ben Allen-Rahill, Student Advisor

1. Opening

- A. Call to Order
Jake Eckert called the meeting to order at 6:00 p.m.
- B. Pledge of Allegiance
- C. Agenda Adjustments - none

2. Consideration of the Minutes

- A. August 22, 2017

Motion: Erin Ellis moved to **approve the August 22 minutes as presented** and Mark Brewer seconded the motion. **Vote: 3-0**

- B. September 5, 2017

Motion: Jake Eckert moved to **approve the September 5 minutes as presented** and Erin Ellis seconded the motion. **Vote: 3-0**

3. Approval of Warrants – Payrolls 5, 6, 7 & Warrant 5

Motion: Jake Eckert moved to **approve the warrants as presented** and Erin Ellis seconded the motion. **Vote: 3-0**

4. Acknowledgements

- Homecoming was last week at the High School. Thanks to staff for helping out.
- Appreciation to the staff at Asa Adams for a well attended open house.
- Superintendent Higgins acknowledged all of the RSU staff for doing a great job during the September 12th evacuation. It was a good learning exercise that allowed the school to identify areas of improvement. Thanks to staff, administration and students.
- The Asa Adams PTO had a spirit night that went very well.

5. Public Comment - none

6. Presentations

- A. Superintendent Report – Update on the upcoming teacher workshop on Oct. 6th. Curriculum focus in the A.M. to carry forward last year’s work and in the afternoon as a Mini-U offering several topics.
- B. Principal Reports
 - i. Conferences at OHS and OMS next Tuesday (11th) and Wednesday (12th).
 - ii. The State has released the rest of the SAT results.
 - iii. OMS Football program – revisit in May
 - iv. NWEA glitches with Asa testing. Future start dates for testing will be delayed in order to allow the State an opportunity to work out the bugs before RSU 26 students begin testing.
- C. Tech Director – *Blackboard update*

Sean Malone updated the board on the status of Blackboard Connect and explained the reasons why student/parent contact information was being incorrectly distributed. With corrections to the system, Blackboard Connect analytics reflect 100% accuracy.

- D. Student Advisor Report – Homecoming was last week; Young Americans visited and performed; PSAT’s are on Oct. 11; Conferences are Oct 10th & 11th.

7. Discussion Items

- A. Stipend Appointments

Discussion: Traditionally, the board has had a role in approving stipend positions, however, there has been no policy. How much would the board like to be involved in the process? General consensus reflected that the board like to keep the current practice as-is but with some flexibility so as to allow for quick appointments when necessary. A draft policy will be drawn up in the springtime and brought forward to the board for review.

- B. Facilities Committee

Discussion: The Board discussed the composition of a Facilities Committee. PDT will be starting Phase 1 for stakeholder input sessions fairly quickly. Supt. Higgins will bring the shape of the Committee to the October 17 board meeting.

8. Action Items

- A. Staff Nominations

- i. Extra-curricular Nominations

1. Greenhouse Coordinator- *Joe Mason, Asa Adams*
2. Student Council - *Angela Slate, OHS*
3. Show Choir - *Cami Carter, OHS*
4. Show Choir, Tech Director - *Jon Hawley, OHS*
5. Show Choir, Choreographer - *Daniel Perkins, OHS*
6. Show Choir, music Director - *Terry Henry, OHS*
7. Cross Country Asst. Coach - *Steve Van Dolman, OMS*
8. Field Hockey Head Coach (.20) - *Grant Meserve, OMS*
9. International Asst. – *Jeanne Griffjn, OHS*

Motion: Mark Brewer moved **to approve the nominations** and Jake Eckert seconded the motion. **Vote: 3-0**

- B. Request to dispose of surplus inventory – *Music Dept. inventory*

Discussion: To create room for shelving, the music room would like to dispose of the following items: three industrial shop tables not in use for the Windblade Challenge; old Fischer speakers; miscellaneous tables, desks and file cabinet.

Motion: Jake Eckert moved to **approve the request to dispose of surplus inventory** and Erin Ellis seconded the motion. **Vote: 3-0**

C. Approval of Donation from Courageous Steps - \$400 to purchase standup desks

Discussion: Connor Archer with Courageous Steps has donated \$400 to OMS to purchase standup desks for the classroom.

Motion: Jake Eckert moved, with great appreciation, to **approve the donation from Courageous Steps** and Erin Ellis seconded the motion. **Vote: 3-0**

D. Request for approval to change Asa Adams Student Activity bank account from Peoples Bank to Bangor Savings Bank

Motion: Jake Eckert moved to **approve the request for approval to change bank accounts for the Asa Adams Student Activity account**, and Erin Ellis seconded the motion. **Vote: 3-0**

E. Facilities Proposal Discussion – *Recommendation of a contract for PDT Architects*

Discussion: Brent Fournier discussed the current outcomes of the recent meeting with PDT. He reviewed the contract with the board and PDT's recommendations that were included in the study. Included in this study are conclusions and considerations drawn from previous projects paid for by RSU 26 which includes scheduling and budgeting, drawings of the interior of the school and buildings, studies prepared by previous studies for the school.

Motion: Mark Brewer moved to **approve the contract with PDT architects with revision under Fees to clarify that Reimbursables are included in the lump sum of \$60,000**. Jake Eckert seconded the motion. **Vote: 3-0**

F. Enrollment/Demographic Study - Recommendation of a contract

Discussion: Supt. Higgins shared with the board there were two bids. The RSU must go through an external company in order to obtain state funding. Total cost of the service contract with NESDEC is \$4,396.

Motion: Jake Eckert moved to **allow Ms. Higgins to sign contract not to exceed \$5,000**. Erin Ellis seconded the motion. **Vote: 3-0**

9. Subcommittee Reports

A. Policy Subcommittee

i. Brief discussion re: GCQC: Resignation of District Employees

Discussion: The board was in favor of keeping policy GCQC as-is.

B. United Technology Center

C. SPRPCE

D. Curriculum Subcommittee

10. Other Business - none

11. Future Agenda Items

- A. Revisit Student Attendance Policy

12. Public Comment - none

13. Date, Time, and Location of Next Meetings

- A. October 17, 2017 at 6:00 p.m., Town Council Chambers
- B. November 7, 2017 at 6:00 p.m., Town Council Chambers

14. Request for Information and Follow-up

- How many students have successfully transitioned to 7th grade math and how many are taking 6th grade math again.

15. Adjournment

Motion: Jake Eckert moved to **adjourn the meeting at 7:25** and Mark Brewer seconded the motion. **Vote: 3-0**

Meeting adjourned.

**Respectfully submitted,
Meredith Higgins**