

RSU 26 TRANSPORTATION OF STUDENTS IN PERSONAL AUTOS

PERSONAL AUTOMOBILE USE FORM

Name: _____ Phone: _____ Date of Birth: _____

Driver's License #: _____ Expiration Date: _____

Year/Make of Auto: _____ Vehicle License #: _____

Insurance Carrier/Agent: _____ Agent's Phone: _____

Liability Limits: _____ Policy #: _____

Expiration Date: _____ Driving Restrictions: _____

I certify that the above information is correct and that the insurance coverage is in force. I understand that if performing work for RSU 26 school district in the course of my duties I may utilize my personal vehicle, I must have liability insurance coverage in force as required by the State of Maine, and agree to advise RSU 26 school district, in writing, of any changes in the above information. I further certify that the above vehicle is mechanically safe.

Signed: _____ Date: _____

School: _____ Purpose: _____

School Admin Approval: _____ Date: _____

NOTE: If you drive your personal automobile while on District business and you are involved in an accident, by law your liability insurance policy is used first. The District liability policy would be used only after your policy limits have been exceeded. The District does not cover, nor is it responsible for, comprehensive and collision coverage to your vehicle.

All persons driving on District business will:

1. Follow the most direct route;
2. Avoid unnecessary stops;
3. Not carry unauthorized non-District personnel or students or guests as passengers;
4. Not carry more than nine students, no matter what size of vehicle; and
5. Ensure that all vehicle occupants use seat belts.

NOTE: Please attach a photocopy of the (1) "*Proof of Insurance*" form presently being provided by your automobile insurance company that indicates expiration date of insurance and (2) *driver's license and (3) registration*.

District Administration may obtain employee driving record checks from the Maine Department of Motor Vehicles, which are a matter of public record.

RETURN FORM TO SCHOOL OFFICE