

**Approved Minutes**

**RSU 26 Board of Directors Meeting**

Remote access for public participation through Zoom Link:  
Tuesday, June 22, 2021 6:00 pm

× Brian McGill  
× Jake Eckert

× Mark Brewer  
× Patrick Rowe

1. Opening
  - a. Call to Order
  - b. Pledge of Allegiance
  - c. Agenda Adjustment
  
2. Consideration of the Minutes
  - a. June 8, 2021

**Motion:** *Brian McGill moved to approve the June 8, 2021 minutes as presented, Mark Brewer seconded*

**Vote:** *Jacob Eckert- aye*

*Mark Brewer- aye*

*Patrick Rowe- aye*

*Brian McGill- aye*

**Vote 4-0**

3. Approval of Warrants
  - a. Payroll - 25
  - b. Warrant - 25
  - c. Bond - 39
  - d. ME Pers - May

4. Public Comment

5. Acknowledgments

- a. Superintendent Higgins acknowledges all of the on campus staff that is working through construction

6. Reports

a. Director Reports

i. Lisa Smith- Director of Special Services

1. All staff positions have been filled

2. Summer School

a. 74 Asa students participating

b. 39 OMS

c. 27 OHS

d. 55 are confirmed for RAD Camp

ii. Meredith Diamond- Curriculum Coordinator

1. Summer Programming has started-- thanks for the dedication and commitment from all involved

2. Beginning plans for fall

a. Equity Audit

i. Equity Alliance from Minnesota

ii. Planning a district-wide book study with Shana Goodall- *Grading for Equity*

iii. Planning for 2022 ESEA Grant application

b. Superintendent Report

i. Athletic Director Mike Archer gave Spring 2021 Sports Report

ii. CORE update

iii. August Board Meeting

1. Remote participation in Board meetings are not provided for after State of Emergency expires
  - a. Provisions can be made to allow for remote participation and Board member voting remotely
  - b. Moving forward with expedited policy to allow for remote participation at Board Meetings

7. Discussion Items

a. COVID Update & Discussion

i. New Guidance Review

1. Remaining face covering requirement will end June 30
2. Social distancing requirements have been removed

ii. RSU26 Summer COVID Guidelines Recommendation

1. A handout was provided, enumerating summer masking and social distancing requirements on the RSU 26 campus for summer

iii. Fall Planning

1. Stakeholder Board representatives

- a. Brian McGill will be the Board representative to the fall planning committee

2. Summer workshop date - July 20

- a. Board meeting was scheduled for July 20, 2021 at 6:00 to address summer hires and other concerns that come up

b. ESEA Plan Feedback

i. Funding for special programming, including Title I, Title II, and Title IV

ii. 2021-2022 ESEA Plans

1. Title I Funding

- a. Title I Ed Techs
- b. Reading Recovery subscription
- c. Professional development, books, and supplies
- d. McKinney Vento
- e. ESEA Coordinator

2. Title II

- a. Curriculum Leadership membership
- b. PREP membership
- c. Contracted PD for Chapter 104 PD
- d. Wabanaki Studies program to meet LD291
- e. Focus on Math
- f. Content specific PD
- g. Tech integration training

c. Class Size Projections

i. Kindergarten enrollment has hit 50 students

1. 42 Fully enrolled
2. Staff feels that 17 students per class is the ideal maximum number
3. Likely to hit the 51 student cap
4. Superintendent Higgins would like to begin advertising an anticipated Kindergarten teacher position

8. Action Items

a. Staff Nominations

i. Hiring Recommendations

1. OHS Principal

- a. Supt Higgins is recommending that we not move forward with hiring a new principal at this time
- b. Plan on co-principal structure
  - i. Sam Runco and Meredith Diamond as co-principals
  - ii. Mike Archer and Shana Goodall taking on additional support roles
  - iii. Hire new teachers to fill in the vacancies

**Motion:** Brian moved to go into executive session under 1 M.R.S.A§405(6)(A) - Appointment of officials /appointees /employees. Mark Brewer seconded.

**Vote:** Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Mark Brewer- aye

**Vote 4-0**

**Motion:** Brian moved to authorize the appointment of Sam Runco, Meredith Diamond, Mike Archer, and Shana Goodall as structured and proposed with salary adjustments and titles for the next academic year, Mark Brewer seconded.

**Vote:** Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Mark Brewer- nay

**Vote 3-1**

ii. CoCurricular Nominations

**Motion:** Brian McGill moved to approve slate or co-curricular recommendations as presented, Mark Brewer seconded

**Vote:** Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Mark Brewer- aye

**Vote 4-0**

b. Approve administrator contracts

**Motion:** Brian moved to authorize the Superintendent to extend the contracts of the Special Services Director, OMS and Asa Adams Principals, and Curriculum Coordinator (as modified by the previous motion) to June 30, 2023 with salary increases as recommended by the Superintendent, Mark Brewer seconded.

**Vote:** Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Mark Brewer- aye

**Vote 4-0**

c. Adopting goals for 2021-2022

- i. Manage COVID 19 response and transition for social-emotional, education and safety well-being of students and staff
- ii. Continue construction efforts
- iii. Conduct a meaningful DEI audit resulting in an action plan for the district
- iv. Engage the community (student, family, staff) in development of a shared vision of best use of technology in our schools
- v. Complete a study (with community engagement) to ensure the high school schedule best fits district needs and values

- vi. Put renewed effort into recruiting tuition students at OHS to capitalize on novel opportunities
- vii. Add “and retain” to the ongoing fundamental board responsibility on hiring excellent staff

*Motion: Brian McGill moved to adopt six goals for the 2021-2022 academic year as read and edited, Mark Brewer seconded*

*Vote: Jacob Eckert- aye* *Brian McGill- aye*  
*Patrick Rowe- aye* *Mark Brewer- aye*  
**Vote 4-0**

- d. Approve Computation and Declaration of Votes - Budget Referendum

*Motion: Brian McGill moved that the Computation and Declaration of Votes dated June 22, 2021 and attached hereto be approved. FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 26. FURTHER VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks of the member municipalities within Regional School Unit No. 26, Mark Brewer seconded*

*Vote: Jacob Eckert- aye* *Brian McGill- aye*  
*Patrick Rowe- aye* *Mark Brewer- aye*  
**Vote 4-0**

- e. Approve Assessment Warrants and Installment Schedules

*Motion: Brian McGill moved that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year July 1, 2021- June 30, 2022 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. , Mark Brewer seconded*

*Vote: Jacob Eckert- aye* *Brian McGill- aye*  
*Patrick Rowe- aye* *Mark Brewer- aye*  
**Vote 4-0**

- f. Authorize Superintendent to execute MLTI purchase/contract for Grade 7 & 8 devices

*Motion: Brian McGill moved to authorize the superintendent to sign the MLTI contract as budgeted for an amount not to exceed \$100,000, Mark Brewer seconded*

*Vote: Jacob Eckert- aye* *Brian McGill- aye*  
*Patrick Rowe- aye* *Mark Brewer- aye*  
**Vote 4-0**

- g. Approving assignment of carryover funds from FY21 to FY 22

- i. Bleacher project - \$200,000
- ii. Paving project - \$166,020

*Motion: Brian McGill moved that the RSU 26 School Board authorizes the carry forward of \$200,000 from expense accounts 1000-0000-2690-545000-320 at year end June 30, 2021 for expenditure in the fiscal year ended June 30, 2022 and further moved to approve the allowable budget transfers between cost centers in order to place funds in the appropriate cost center, decreasing debt service by \$166,020, and increasing facilities maintenance by \$166,020. The RSU 26 School Board Authorizes the carry forward of \$77,813 from expense account 1000-0000-2690-545000-120 and \$88,207 from expense account 1000-0000-2690-545000-320 at year end June 30, 2021 for expenditure in the fiscal year ended June 30, 2022, Mark Brewer seconded*

*Vote: Jacob Eckert- aye  
Patrick Rowe- aye*

*Brian McGill- aye  
Mark Brewer- aye  
Vote 4-0*

h. Approve new positions

- i. Kindergarten teacher pending enrollment exceeding established cap of 51 students

*Motion: Brian McGill moved to authorize the superintendent and administration to advertise an anticipated position for kindergarten teacher if expected enrollment reaches 51 students, Mark Brewer seconded*

*Vote: Jacob Eckert- aye  
Patrick Rowe- aye*

*Brian McGill- aye  
Mark Brewer- aye  
Vote 4-0*

- ii. Interventionist Ed Tech III - Asa Adams Elementary (ESSER funds)

*Motion: Brian McGill moved to authorize the advertising and hiring of an Interventionist Ed Tech III at Asa Adams, Mark Brewer seconded*

*Vote: Jacob Eckert- aye  
Patrick Rowe- aye*

*Brian McGill- aye  
Mark Brewer- aye  
Vote 4-0*

- iii. Credit Recovery Program Ed Tech II/III - OHS (ESSER funds)

*Motion: Brian McGill moved to authorize the advertising and hiring of a Credit Recovery Program Ed Tech II/III at Asa Adams, Mark Brewer seconded*

*Vote: Jacob Eckert- aye  
Patrick Rowe- aye*

*Brian McGill- aye  
Mark Brewer- aye  
Vote 4-0*

9. Subcommittee Reports

- a. Policy Subcommittee
- b. United Technology Center
- c. SPRPCE
- d. Curriculum Subcommittee
- e. Facilities/Building committee
- f. Wellness Subcommittee

10. Other Business

11. Future Agenda Items

12. Public Comment

13. Date, Time, and Location of Next Meeting

- a. Tuesday, August 10, 2021 - Regular Meeting, via Zoom, 6 pm

14. Request for Information and Follow-up

15. Executive Session - 1 M.R.S.A. §405(6)(A) Personnel Matters

**Motion:** Brian McGill moved to **go into Executive Session - 1 M.R.S.A. §405(6)(A)**, Mark Brewer seconded

**Vote:** Jacob Eckert- aye

Mark Brewer - aye

Patrick Rowe- aye

Brian McGill- aye

**Vote 4-0**

**Motion:** Brian McGill moved to **adjourn the meeting**, Mark Brewer seconded

**Vote:** Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Mark Brewer- aye

**Vote 5-0**