

Approved Minutes

Remote access for public participation through Zoom Link:
Tuesday, November 16, 2021, 6:00 pm

× Brian McGill
× Jake Eckert
× Mark Brewer

× Elizabeth Hufnagel
× Patrick Rowe

1. Opening
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Agenda Adjustment

2. Consideration of the Minutes
 - a. October 5, 2021

Motion: *Brian McGill moved to approve the October 5, 2021 minutes as presented, Mark Brewer seconded,*

Vote: *Elizabeth Hufnagel- aye*

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

- b. November 2, 2021

Motion: *Brian McGill moved to approve the November 2, 2021 minutes as presented, Mark Brewer seconded,*

Vote: *Elizabeth Hufnagel- aye*

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

3. Approval of Warrants
 - a. Payroll - 10
 - b. PERS - October, Adjustment
 - c. Warrant - 10
 - d. Bond - 49
 - e. BAN - 20-Warrant 11

Motion: *Brian McGill moved to approve the slate of warrants as presented, Mark Brewer seconded,*

Vote: *Elizabeth Hufnagel- aye*

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

4. Public Comment

5. Acknowledgments

- a. Elizabeth Hufnagel acknowledged that we are located on the lands of the Penobscot People. Ms Hufnagel appreciates that the district is doing work with Wabanaki studies.
- b. Brian McGill recognized Raechelle Edmiston-Cyr for her hard work on the minutes and their accuracy.
- c. Meredith Higgins acknowledged school nurse Karen Piper-Martin, PCHC, and the volunteer team for the hard work they put into the vaccination clinic for students 5-11, where they vaccinated nearly two hundred students

Superintendent Higgins also acknowledged cross country runner Ruth White for winning the New England championship

6. Reports

a. Principal Reports

i. Kristin Briggs- Asa

1. The vaccination clinic for students 5-11 ran smoothly. Thanks to everyone involved
2. Asa students are still using the outdoor classroom spaces
3. 1,229 food items were collected by the Student Council for the Maine Veteran's Project
4. Report cards will be going home on December 1

ii. Richard Glencross- OMS

1. Beginning the math textbook selection process, researching both traditional and inquiry based learning
2. Chapter 104 Update
 - a. 22 students being served this year under the Chapter 104 designation
 - b. 7 Eighth graders are attending classes at OHS this year
 - c. Exploring how to expand services to more students
3. Quarter 1 Student Celebration
 - a. 43% of OMS students earned high honors
 - b. Took Board discussion of student awards into consideration when planning how to celebrate student achievement

iii. Sam Runco and Meredith Diamond- OHS

1. OHS Drama is producing the musical *Little Shop of Horrors* at the Keith Anderson Center.
2. Football and Cross Country teams both won sportsmanship awards
3. The OHS Parent Advisory Group meets 6:00-7:00 on the 2nd Monday of the month. The topic for the November meeting was overall student well-being.
4. 25 students were served at a school sponsored dental clinic.
5. Clubs have been working hard to give back to the community. Winter gear, money for UNICEF, non perishable food, and snacks are being gathered to be given to those in need
6. Staff is continuing to work toward the NEASC school recertification
 - a. NEASC committee scheduled to visit in April 2022

b. Superintendent Report

i. Small construction projects continue even as the larger classroom and auditorium construction carries on

1. Access controls, ADA improvements, security system

ii. Maintenance ticketing system has been launched that will help to track and solve facility maintenance issues

iii. Personnel Changes

1. Sarah James, Asa art teacher, and Kelly Berglund, 2nd grade teacher, have resigned
2. Laurie Rufo has been hired as the Asa kitchen manager

iv. Equity Alliance visit begins November 17

7. Discussion Items

a. COVID Discussion

i. Updated vaccination data (handout)

1. 43% of Asa students received their first COVID vaccination shot at the November 8th clinic
2. Vaccination data for age 12+ students has been stagnant - we feel more students have been vaccinated at the middle and high school, and it is asked that parents

- please make sure the district knows that your child is vaccinated.
- ii. Winter Sports Guidelines
 1. MPA is waiting for feedback from the CDC for feedback on winter sports guidelines
 2. PENQUIS Region
 - a. Number of fans allowed at each location will be determined by the host school
 - b. Masking indoors will be required for everyone.
 - i. Swimmers will be masked unless they are in the water
 - ii. If playing a team that does not usually mask when competing, both teams will default to wearing masks
 3. OTO Cooperative Teams
 - a. Old Town is the lead school in the arrangement, and is requiring pooled testing for all of their winter athletes, and will apply to our hockey and swim team member
 4. Hockey and Indoor Track athletes using UMaine facilities have to either show proof of vaccination or negative COVID test. Pooled testing will work as negative test.
 5. Fans
 - a. Due to the size of the OMS Gym, OMS will enact a ticket system to regulate the number of fans at games. Two tickets will be given to each athlete.
 - b. Athletic Director Mike Archer thinks that a ticketing system will only be necessary at certain high school games that generate larger crowds.

8. Action Items

- a. Staff Nominations
 - i. Hiring Recommendations
 - ii. Co-curricular nominations

Motion: Brian McGill moved to **approve the slate of cocurricular nominations as presented, Mark Brewer seconded,**

Vote: Elizabeth Hufnagel- aye
 Jacob Eckert- aye
 Patrick Rowe- aye

Mark Brewer- aye
 Brian McGill- aye
Vote 5-0

b. Policies

- i. Second Read
 1. ACAF - Workplace Bullying

Motion: Brian McGill moved to **recognize a second read and adopt policy ACAF - Workplace Bullying, Mark Brewer seconded,**

Vote: Elizabeth Hufnagel- aye
 Jacob Eckert- aye
 Patrick Rowe- aye

Mark Brewer- aye
 Brian McGill- aye
Vote 5-0

ii. Revision

1. GBO - Family Care Leave

Motion: Brian McGill moved to **adopt the revision to policy GBO - Family Care Leave, as presented, Mark Brewer seconded,**

Vote: Elizabeth Hufnagel- aye

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

2. GCF-R - Recruiting & Hiring of Professional Staff procedure

Motion: Brian McGill moved to **adopt the revision to policy GCF-R - Recruiting & Hiring of Professional Staff procedure, as presented, Mark Brewer seconded,**

Vote: Elizabeth Hufnagel- aye

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

3. GCOA - Supervision & Evaluation of Professional Staff

Motion: Brian McGill moved to **adopt the revision to policy GCOA - Supervision & Evaluation of Professional Staff, as presented, Mark Brewer seconded,**

Vote: Elizabeth Hufnagel- aye

Mark Brewer- aye

Jacob Eckert- aye

Brian McGill- aye

Patrick Rowe- aye

Vote 5-0

9. Subcommittee Reports

a. Policy Subcommittee

i. Next meeting is first Monday in December.

b. United Technology Center

i. Beginning work to update policies

c. SPRPCE

d. Curriculum Subcommittee

i. Discussed goals for 2021-2022

e. Facilities/Building committee

i. Monitoring ponds and standing water issues

ii. Planning the integration of the HVAC system to current controls

iii. Scaffolding has been erected to hang the acoustic panels

10. Other Business

11. Future Agenda Items

12. Public Comment

a. Leo Kenney, parent, appreciates the work that went into the winter sports guidelines. He stresses that the district needs to be ready to pivot as things change.

13. Date, Time, and Location of Next Meeting

a. Tuesday, December 7, 2021 - Data Workshop, in-person and via Zoom, 5 pm

b. Tuesday, December 7, 2021 - Regular Meeting, in-person and via Zoom, 6 pm

14. Request for Information and Follow-up

15. Adjournment

Motion: Brian McGill moved to **adjourn the meeting**, Mark Brewer seconded,

Vote: Elizabeth Hufnagel- aye

Jacob Eckert- aye

Patrick Rowe- aye

Mark Brewer- aye

Brian McGill- aye

Vote 5-0

Meeting Adjourned

Minutes approved 12/7/21