

Minutes
RSU 26 Board of Directors Meeting
Orono Town Council Chambers
Wednesday, December 13, 2017, at 6:00 p.m.

- x Brian McGill, chairperson (via *Google Hangout*)
- x Jacob Eckert, vice-chair
- x Mark Brewer
- x Michelle Smith (via *Google Hangout*)
- x Erin Ellis
- Becca Gallandt, Student Advisor (*excused*)
- x Ben Allen-Rahill, Student Advisor

1. Opening

- A. Call to Order

Jake Eckert called the meeting to order at 6:02 p.m.

- B. Pledge of Allegiance
- C. Agenda Adjustments – there were no agenda adjustments.

2. Consideration of the Minutes

- A. November 28, 2017

Motion: Jake Eckert moved to **approve the November 28th minutes**, and Erin Ellis seconded the motion. Vote: 3-0

3. Approval of Warrants

- ~~A. Warrant 11~~ - not presented at the meeting.
- B. Payroll 11

Motion: Jake Eckert moved to **approve Payroll 11**, and Erin Ellis seconded the motion. Vote: 3-0

4. Acknowledgments

- Thanks and appreciation for the hard work that has been put into creating wonderful Holiday performances.
- Compliments and appreciation to staff at Asa Adams and OMS for a great job carrying out successful Parent Teacher Conferences. Things went off without a hitch.
- Many accolades to music teachers Jen Nash and Waldo Caballero for putting on a wonderful instrumental concert at Asa Adams.
- Thanks and recognition of the PTO who held a Christmas craft fair for the students of Asa Adams.
- Supt Higgins recognized the 2017 Athletic Hall of Fame inductees who were honored on December 9th. Congratulations to the following inductees: Jaime Beaudoin '92, Marshall King '70, Cathy Berthiaume (Larry Berthiaume) '10, Michelle Burke '86, Jennifer Freese '96. Special thank-you to Mike Archer for his efforts in putting this together.

5. Public Comment – none

6. Presentations

A. Superintendent – Supt. Higgins presented the following:

- Staff has begun working internally on the budgeting process for FY18.
- A budget development timeline was distributed to the board and reviewed.
 - An initial conversation to discuss general priorities is planned for the January 9th board meeting. Ms. Higgins encouraged the board to let her know if there is anything on their radar that should be addressed in the initial budget talks.
 - Feb 6th – Overview of significant cost center impacts.
 - Feb 27th – Budget workshop and presentation of preliminary FY19 figures.
- The April 17th board meeting will need to be changed due to it coinciding with spring vacation.

B. Principals – Principals Ruhlin, Fournier and Kennie reported to the board.

- i. *Of particular notice*, Principal Ruhlin shared that JMG held their first opening ceremony last week. There are 33 students enrolled in the program. OHS staff are looking closely at last spring's SAT scores and looking forward to dedicating time for SAT practice for current juniors beginning in January.
- ii. Principal Fournier expressed that Asa Adams needs a new milk cooler. The current cooler is in poor shape and will be approximately \$2,500 to replace.

C. Student Advisors – Ben Allan-Rahill shared the student advisor report with the board.

- i. *Of particular notice*, the recent production of Legally Blonde was a success and donated \$700 to the Bangor Humane Society; the new technology and 3D pens are big hits in the high school.

7. Discussion Items - none

8. Action Items

A. Staff Nominations

1. Asa SPED Teacher, **Maddie Mellor**

Meredith Higgins recommended Sharon Brady's recommendation of Maddie Mellor for the Asa SPED teaching position.

Motion: Jake Eckert moved to **go into executive session at 6:34 p.m. pursuant to MRSA 405(6)(A)**, and Erin Ellis seconded the motion. Vote: 3-0

The board reentered at 6:37 pm.

Motion: Jake Eckert moved to **approve the recommendation of Maddie Mellor for the SPED teaching position at Asa Adams**, and Erin Ellis seconded the motion. Vote: 3-0

2. Asa Speech and Language Therapist/Pathologist, **Caitlin Dutton Lynch**

Meredith Higgins recommended the hiring of Caitlin Dutton Lynch for the Speech and Language Pathologist position that was previously filled by Maddie Mellor.

Motion: Jake Eckert moved to **go into executive session at 6:38 p.m. pursuant to MRSA 405(6)(A)**, and Erin Ellis seconded the motion. Vote: 3-0

The board came out of executive session at 6:46 p.m.

ii. Co-Curricular nominations

Meredith Higgins nominated the following:

1. Unified Basketball, **Kristen Espling**
2. Chess Team, **Rick Jelley**, OHS
3. OHD Governance - chair, **Leslie Boyd**, OHS
4. Mentor, **Margie Innis**, OHS
5. Ed Tech Auth Comm, **Malvina Pangburn**, OHS
6. Drama – one act play director, **Alekzander Sayers**, OHS
7. Windblade Challenge, **Zach Arnold**, OHS
8. Journal Club, **Nancy Lloyd Fitch**, Asa
9. Ed Tech Auth. Comm., **Traci Lehan**, Asa

Note: The Ed Tech Authorization Comm. stipend positions are now being utilized; however, it has been in the ESP collective bargaining agreement for years.

Motion: Jake Eckert moved to **approve the slate of co-curricular nominations as presented**, and Erin Ellis seconded the motion. Vote: 3-0

B. Approval of Donation – Donation of Keyboards to the Music Dept. – Total Value - **\$11,490.00**

▪ Alsesis Qs8	\$400
▪ Roland JV-30	\$350
▪ Yamaha Motif 8	\$1695
▪ Roland 700NX	\$2700
▪ Yamaha Motif XF8	\$3400
▪ Access Virus YI	\$2945

Motion: Jake Eckert moved to **accept the donation**, and Erin Ellis seconded the motion. Vote: 3-0

C. Policies

Revisions

i. KF: Community Use of School Facilities (*1st reading*)

Discussion: The need to clarify policy KF falls upon a lack of clear guidelines regarding the use of school buildings, offering little to no structure defining the process for permitting the use of school facilities to the community. The policy does not adequately protect the district from unnecessary liability. This revision includes:

- Clarifying language regarding how requests are processed;
- A tiered system outlining priority use and fees;
- Creation of an application for use of school facilities and a clear administrative procedure for approval;
- Request for certificate of liability from organizations or groups, if necessary; and,
- Stronger language protecting the school district from further liability.

Forms associated with this policy will become administrative procedures, allowing the Superintendent to use discretion and make adjustments as needed over time.

Mark Brewer advocated additional language granting a waiver of fees for groups that fall under category 4. There may be some changes for some groups who, in the past, have used our facilities and not shown a cert of liability or fee.

Motion: Jake Eckert moved to **recognize the first read of policy KF**, and Erin Ellis seconded the motion. Vote: 3-0

9. Subcommittee Reports

- A. **Policy** – The subcommittee will begin working on a revision of policy ACAA-A Transgender Guidelines. January 4th is the next scheduled meeting.
- B. **United Technology Center** – UTC’s health department had a big presentation with student in the nursing program, highlighting a new method of instruction by utilizing virtual reality. The students also prepared an amazing dinner for subcommittee members.
- C. **SPRPCE** – There is no meeting at least until January. Regional application was submitted and approved.
- D. **Curriculum** – December 14th is the next scheduled meeting.
- E. **Facilities** – There are 19 members on the committee and the first meeting was held on December 5th. The committee looked at a timeline for the facilities study. PDT will be meeting with staff on January 8th in order to gather feedback. PDT may possibly attend the January 9th board meeting; however, this is yet to be determined. There is work being done to support communication and transparency by adding a link for Facilities on the district website.

10. Other Business - none

11. Future Agenda Items

- A. Change April 17th board meeting to April 24th due to coinciding with vacation.

12. Public Comment - none

13. Executive Session - Evaluation of officials/appointees/employees 1 M.R.S.A 405(6)(A) to discuss Superintendent’s Evaluation

Motion: Jake Eckert moved to **enter executive session at 7:08 p.m.**, and Erin Ellis seconded the motion. Vote: 3-0

The Board came out of executive session at 7:52 p.m.

14. Date, Time, and Location of Next Meetings

- A. January 9, 2018 at 6:00 p.m., OHS Library
- B. January 30, 2018 at 6:00 p.m., Orono Town Council Chambers

15. Request for Information and Follow-up - none

16. Adjournment

Motion: Jake Eckert moved to **adjourn the meeting at 7:52 p.m.**, and Erin Ellis seconded the motion. Vote: 3-0

Meeting adjourned.

Respectfully submitted,

Meredith Higgins