

MINUTES

RSU #26 Board of Directors Meeting
 Orono Town Council Chambers
 Tuesday, August 21, 2018, at 6:00 p.m.

- x Brian McGill, chairperson
- x Jacob Eckert, vice-chair
- x Mark Brewer
- x Erin Ellis
- x Geoff Wingard
- Katie King, Student Advisor
- Eli McGill, Student Advisor
- x Ross Cobo-Lewis, Student Advisor Alternate

1. Opening

- a. Call to Order

Brian McGill called the meeting to order at 6:06 pm

- b. Pledge of Allegiance
- c. Agenda Adjustments
 - Add 7.b. June Financial Statement

Motion: *Brian McGill moved to accept the agenda adjustments, Erin Ellis seconded the motion. Vote: 5-0*

2. Consideration of the Minutes

- a. August 7, 2018

Motion: *Jacob Eckert moved to approve the minutes, Geoff Wingard seconded. Vote: 3-0, 2 abstain*

3. Approval of Warrants – none**4. Public Comment – none****5. Acknowledgements**

- a. Geoff Wingard recognizes all faculty and staff for their work that resulted in RSU 26 being ranked #7 in the state
- b. Erin Ellis acknowledges Asa Adams PTO for their playground introduction and events that are being planned
- c. Jacob Eckert acknowledges all the hard work going into the start of the school year
- d. Brian McGill acknowledges the administrative staff who worked through summer
- e. Superintendent Higgins acknowledges the work that Sean Malone has done to get the new network up and running
- f. Mark Brewer acknowledges Meredith Higgins and Reg Ruhlin for compiling the AP data for the Student Data Workshop. Mr Brewer also acknowledges the athletic coaches & staff who worked with kids preparing for the fall sports season
- g. Ross Cobo-Lewis also acknowledged the coaches and teams already playing preseason games

6. Presentations**a. Superintendent Report- Meredith Higgins**

- i. ACAA-A Follow Up- Transgender policy
- ii. Development of consistent template
- iii. Getting Web2School caught up with district policy
- iv. Training planned for staff
- v. Procedural Handbook Update

1. Nine procedures and seven forms that will soon be published to the staff through an intranet.
 - vi. Glimpse into 1st day with staff
 1. Handout of Agenda for the first day, focusing on Transgender and Emergency Response training.
 - vii. Policy and curriculum meeting schedule
 1. Calendar handout with dates for the 2018-2019 school year
 - viii. Hiring update
 1. Handout with latest hiring updates
 - ix. Crossing guard
 1. Increase in pay for the crossing guard at Westwood Drive because of the increased responsibility at that position.
 2. New way for contracted crossing guard company to record crossing guard attendance. A mutual monitoring system will be put in place for the 2018-2019 school year.
 - b. Student Report- Ross Cobo-Lewis**
 - i. Boys preseason soccer game against Hermon on August 21
 - ii. Orono is hosting the SAT test on August 25th. Many students plan on taking/re-taking the SAT test.
7. **Discussion Items**
- a. 2018-19 Board Goals Implementation**
 - i. Facilities**
 1. Close to ready for a presentation from PDT
 2. Scope of project- priorities, ideas-- what can we tackle
 3. Cost
 - ii. Fiscal Sustainability**
 1. Discuss in January
 - iii. Building Cross Stakeholder Teamwork/Collaboration**
 1. Better faculty and staff relationship
 2. Build parent relationships
 - iv. Alumni and External Relations**
 1. Alumni Database
 - a. Alumni open house
 - b. Mailing list contact
 2. Closer relationship to the University of Maine and other colleges and universities in the area
 - v. Sustainable Curriculum Process**
 1. Administrators are the curriculum leaders
 2. Work on building curriculum management
 3. Promote large scale vision
 - vi. Continue to Hire Excellent Staff**
 1. Looking for the best
 - vii. Develop K-12 Framework for 21st Century Skills**
(lifelong work habits, growth mindset, social/emotional intelligence, character building)
 1. Habits of Mind
 2. Vertical integration
 3. Restorative practices
 - b. June Financial Statement- Lynn Gray**
 - i. Fiscal year 2018 Expenditures \$100K less than we anticipated,
 - ii. Budget was positive \$44,000- didn't have to use the carry forward.
8. **Action Items**
- a. Staff Nomination**

- i. Nominations for co-curricular coaches and advisors read in meeting, and noted in board packet

Motion: Brian McGill moved to **accept the co-curricular nominations as presented**, Erin Ellis seconded the motion. Vote: 5-0

b. Approval of Emergency Response Plan

- i. Work on comprehensive plan to better align it with our district policies
- ii. Two editions printed for staff: a quick reference “flip chart” and booklet outlining the plan
- iii. Shifts with national guidelines, updated protocols

Motion: Brian McGill moved to **enter executive session under statute 1 M.R.S.A § 405 (6)(F)**, Confidential Documents, Geoff Wingard seconded the motion. Vote: 5-0

The board entered executive session at 7:54 pm and returned at 8:10 pm

Motion: Brian McGill moved to **adopt the Emergency Response Plan as presented to the Board**, Erin Ellis seconded the motion. Vote: 5-0

c. Approval of RSU 26 Supervision & Evaluation Plan

- i. Changes proposed
 - 1. Changes are noted on page 37 of handout
 - a. Updated so that it is harder to fall into the exemplary category
 - b. Changes add more depth to evaluation
- ii. Future Plans
 - 1. Support rubrics
 - 2. Standardized format
 - 3. Electronic forms
 - 4. Student input

Motion: Brian McGill moved to **adopt the Supervision & Evaluation Plan as presented to the Board with the changes as highlighted**, Erin Ellis seconded the motion. Vote: 5-0

d. Approval of OT Vendor

e. Approval of OT Contract

- i. Long standing contract

Motion: Brian McGill moved to **approve both the selected vendor and allow Supt. Meredith Higgins to sign the contract**, Erin Ellis seconded the motion. Vote: 5-0

9. Subcommittee Reports

- a. Policy Subcommittee - First meeting September 6
 - i. Required to incorporate students from juvenile correction- standard policy to adapt for RSU 26
- b. United Technology Center-none
- c. SPRPCE-none
- d. Curriculum Subcommittee – First meeting September 13
- e. Facilities - Discussed during Goals discussion
- f. Wellness Subcommittee
 - i. Erin Ellis replaces Michelle Smith as Board Representative

Motion: Brian McGill moved to **nominate Erin Ellis as board representative to the Wellness Committee**, Jacob Eckert seconded the motion. Vote: 5-0

10. **Other Business- none**
11. **Future Agenda Items- none**
12. **Public Comment- none**
13. **Date, Time, and Location of Next Meeting**
 - a. Tuesday, September 4, 2018 at the Orono Town Council Chambers at 6 p.m.
14. **Request for Information and Follow-up**
15. **Adjournment**

Motion: *Brian McGill moved to adjourn the meeting at 8:37, Mark Brewer seconded the motion. Vote: 5-0*

Meeting adjourned.

Respectfully submitted,

Raechelle Edmiston-Cyr

Central Office Administrative Assistant